

Members of Rippingale Parish Council are hereby summoned to attend the **Annual Parish Meeting & Annual General Meeting** on **Thursday 8 July 2021** at **7pm** in the **Rippingale Village Hall**. Unless already stated in the Agenda, any items raised for decision at the Annual Parish Meeting will appear on the agenda at the next Meeting. **Members of the public are invited to attend**. Please note that video footage and comments may be recorded and published in the press or on social media. Anyone not wishing to be filmed should sit on the back row of the public area. Anyone videoing the Meeting must not include anyone on the back row.

Laura Davies, Clerk to the Council

5 July 2021

Annual Parish Meeting – Agenda

The Annual Parish Meeting will commence at 7.00pm as per the agenda below.

- 1. Welcome by the Chairman & Annual Report.**
- 2. To approve Minutes of last Annual Parish Meeting**
- 3. Receive Reports from Police, County & District Councils**
- 4. Receive Reports from Community Groups & Organisations**
 - a. Neighbourhood Plan
 - b. Feast Organising Committee
 - c. Hospital Car Service
 - d. Parochial Church Council
 - e. Row Garden Allotment Group
 - f. Village Hall Management Committee
 - g. Rippingale Jubilee Playing Field Trust
- 5. Questions & Proposals from the Public**

Annual General Meeting of the Parish Council – Agenda

The Annual General Meeting will commence at 8.00pm or immediately following the Annual Parish Meeting. The public are welcome to observe the meeting but are not permitted to speak unless invited by the Chairman; a 5-minute Post Meeting Public Forum will be held to enable the public to comment on the AGM.

- 1. Apologies for absence.**
- 2. Councillor Acceptance of Office.**
- 3. Councillor Declarations of Interest.**
- 4. Election of Chairman.**
- 5. Election of Vice chairman.**
- 6. Confirmation of allocation of members to designated roles and responsibilities – All:**
 - a. Police Forum Representative
 - b. Emergency Plan & Flood Warden Coordinator
 - c. Finance Supervisor
 - d. Aveland Neighbourhood Plan Representatives
 - e. Feast Committee Liaison
 - f. Grass Cutting & Village Maintenance Coordinator
 - g. Jubilee Playing Field & Equipment
 - h. Village Hall Management Committee Liaison
 - i. Council Newsletter
 - j. St Andrew's Parochial Church Council Liaison
- 7. Approve Minutes of last Council Meeting (24 June 2021) (All)**
- 8. Financial Matters**
 - 4.1 Bank Mandate – update (L Davies)**
- 9. Parish Matters**
 - 9.1 Tennis Court Refurbishment update (Cllr Vaughan)**
 - 9.2 To Review Coronavirus Impact and Resolve any changes.**
 - 9.3 Bus Shelters update (Cllr Charlton)**
 - 9.4 Mains Water RGAG**
- 10. Financial Reports:**
 - a. **FY 2021/22 Accounts to date & Approval of expenditure (All)**
- 11. To Adopt the Council Policies & Procedures (All)**
 - a. Code of Conduct
 - b. Standing Orders
 - c. Financial Regulations
 - d. FOI & Data Publication
 - e. Communications
 - f. Disciplinary & Grievance
 - g. Equal Opportunities
 - h. Health & Safety
 - i. Emergency Plan
 - j. Complaints
 - k. Environmental
 - l. Fly Posting
 - m. Staff Handbook
 - n. Lone Worker
 - o. Risk Management
 - p. Grants
 - q. Newsletter
 - r. Safeguarding
- 12. To Receive any Urgent Reports from Members**

