

I have conducted a review of the financial and other relevant records maintained for the Parish Council during 2019/20 and have made the following observations:

- Expenditure has been recorded accurately and is supported by valid documentation all which has been approved.
- VAT has been separately documented to be reclaimed
- Income has been recorded properly and accounted for promptly
- Salaries have been paid in accordance with the Council's approval, PAYE and NIC have been deducted where appropriate and paid over to HMRC
- The Asset Register has been fully maintained, although the items sold should have the total value deducted from the asset figure not the amount they were sold for.
- Bank reconciliations, there is evidence that this is done on a monthly basis
- all underlying records for the Year End accounts have been maintained to a very accurately high standard.

On the basis of my findings listed above, I conclude that the internal control objectives set out are currently being achieved to the very high standard leaving no uncertainty of the Council's obligation to openness and transparency.

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Diane Fairweather