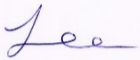


**Rippingale Parish Council Members** are hereby **summoned to attend** the **Virtual Meeting held via Teams** on **Thursday 11 February 2021** at 7.10pm.

**Members of the public are invited** – Contact the Clerk via [rippingalepc@gmail.com](mailto:rippingalepc@gmail.com) for an invitation link or access via. The Meeting will be preceded by a 10-Minute **Public Forum commencing at 7.00pm**; alternatively, comments and queries can be submitted to the Clerk no later than 10th February via email or on 07375 364742. The Council Meeting will commence on the conclusion of the Forum. **Cllr attendance is required from 7.00pm. Please note, this Meeting is open to the press and public. Video & audio of the proceedings may be recorded and published in the press or on social media.**

Time permitting, on conclusion of the Meeting or prior to any Closed Session, the Chairman will open a 5-minute Public Forum for any further comments.



Michelle Free, Clerk to the Council

31 January 2021

**Public Forum – commencing at 7.00pm (max 10 minutes)**

1. **Chairman's Opening Remarks**
2. Comments, Questions & Queries from Press & Public  
(New Matters requiring a Council decision will appear on the next Agenda)

**Agenda – commences on conclusion of the Public Forum. Press & Public welcome to observe**

1. **To Receive Apologies for Absence & Reasons Given.**
2. **To Receive any new Declarations of Interest**
3. **To Approve the Minutes of the Last Meeting** held on 14 January 2021 via Zoom
4. **To Co-opt New Councillor, as required**
  - 4.1 To Review & Reallocate lead Councillor roles.
5. **To Receive External & Community Group Reports**
  - 5.1 Police, County & District Councils, as required.
  - 5.2 Community Groups & Organisations, as required.
6. **Parish Matters:**
  - 6.1 To Resolve Play Equipment surface issues & approve final payment.
  - 6.2 To Receive Play Equipment Annual Inspection Report & Resolve any remedial actions.
  - 6.3 To Review Coronavirus Impact & Resolve any changes.
  - 6.4 To Receive Tree Survey & Resolve any remedial actions.
  - 6.5 To Resolve comments on Planning Applications, as required.
  - 6.6 To Review Casual Worker Contract & Resolve changes.
7. **Financial Matters:**
  - 7.1 To Receive FY2020/21 Accounts to Date & Transactions Since Last Meeting.
    - 7.1.1 To Approve Income & Expenditure List.
  - 7.2 To Approve Accounts Software Package.
  - 7.3 To Review & Resolve Cutting of LCC verges for FY2021/22.
8. **Admin Matters:**
  - 8.1 **To Review response & Resolve next steps to complaint\***
  - 8.2 To Review & Resolve changes in part 1 of Annual Policy Review.  
(incl Code of Conduct; Equal Opportunities; Financial Regulations, Safeguarding; Standing Orders)
  - 8.3 To Receive Clerk Report.
  - 8.4 To Appoint Clerk Vacancy Interview Panel.
9. Items for Inclusion at **next Meeting**: 11 March 2021 (*Date and Venue or Format to be confirmed*)

\*The Council may resolve to move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to item 8.1